



EXECUTIVE DIRECTOR

At Big Brothers Big Sisters of Northern BC, we believe every child should have the opportunity to reach their full potential, both as individuals and citizens – that by doing so, they will not only do well, but they will also do good. We believe that by changing the course of young lives, we can change the course of a community's future.

We believe that since you spend such a large part of your week at work, you need to have a fun, challenging, and rewarding career. We believe that a strong team of caring, creative people can handle change, and not be afraid to be a big kid at times. We are Big Brothers Big Sisters, and we are looking for people who also believe in our value and values of mentoring.

The Opportunity: The Executive Director reports to the Board of Directors and is responsible for supporting the agency team and managing the organization's day-to-day operations while ensuring the agency complies with appropriate legislation, bylaws, standards and policy, including:

- Responsible to the board for general administration, organization, and management of the organization in accordance with the policies established by the board
- Oversee implementation and effective execution of agency programs in accordance with agency policy and national standards
- Maintain positive profile of agency within the community

Does this sound like an opportunity you are interested in? Visit www.bigsnbc.ca/careers to view the full job description and learn how to apply.

Quick facts about the agency:

- 2024 Budget - \$1,900,000
- Over 25 staff members
- Established long-term, successful fundraising campaigns

Posting information:

Starting date: As soon as possible

Hours: Full Time (37.5 hours per week)

Salary Range: \$75,000-\$95,000 based on skills and qualifications

Compensation: competitive salary, benefits and use of agency resources

Location: Prince George, BC

Send your resume and cover letter (including salary expectations) by email to board.directors.nbc@bigbrothersbigsisters.ca.

Applications will stay open until a suitable candidate is appointed. We sincerely thank all applicants for their interest. Shortlisted applicants will be contacted.